

ACCESS Board Minutes  
Executive Board Conference Call  
February 12, 2010

**Present:** Elisa Huss-Hage, Mary Garguile, Nancy Beaver, Crystal Swank, Carrie Nepstad, Debra Murphy, and Trude Puckett

**Absent:** Nancy Gabriel and Kim Horejs

The meeting was called to order by Mary Garguile, president.

**Topic: Minutes**

**Discussion:** The minutes of the January 14th conference call were reviewed. Elisa made the motion that they be approved as presented and Nancy B. seconded. They were approved.

**Topic: President's report**

**Discussion:** Orientation of new board members has occurred. The newsletter is late in its completion. Sharon James will have it out by Wednesday, February 17<sup>th</sup>.

It was suggested that Mary might ask Sharon James and/or Sara Davis' husband for an estimate to create a logo for our new name. Then during the discussion about the budget, \$20.00 an hour was suggested.

Mary will continue follow-up regarding the preparation of a joint position statement on nomenclature that was suggested during the November NAEYC conference. We will try to schedule a joint meeting in June during PDI with NAECTC to continue our discussions. A joint luncheon meeting with NAECTC is scheduled for the NAEYC national conference in November in Anaheim.

**Topic: Treasurer's report**

**Discussion:** Elisa submitted by email the 4<sup>th</sup> quarter report and the 2010 proposed budget. Both documents were reviewed. We now have 141 new members. We are moving toward a goal of 250 by the end of the year. Trude made the motion to accept the 4<sup>th</sup> quarter report with a second added by Nancy B. It was approved. After discussion of the proposed 2010 budget, Nancy B. made the motion and Carrie seconded it for the budget to be approved. Elisa made us aware that we are proposing to spend into our reserve. There was discussion about the Money Market account since it is now under the required lower limit of \$10,000 and we are being charged \$9.00 per month. Carrie made the motion and Trude seconded for Elisa to use her best judgment about moving the Money Market monies to a checking account or a savings account.

**Topic: President Elect's report**

**Discussion:** Daniel Meier and Barbara Henderson have agreed to be our keynote speakers during PDI. Stephanie Feeney will give a talk about ethics. Elisa, Camille, Debra, and Kim will conduct round table discussions. There was discussion about having a breakfast meeting with NAECTE's board during PDI.

**Topic: Vice President of Collaboration's report**

**Discussion:** Nancy continues to remind us that collaboration with NAECTE needs to be beneficial to the mission of ACCESS. Nancy has provided a summary of the recent meeting in a newsletter article. Board members need to identify regional conferences in our area so that ACCESS representation is available. Nancy sent a thank you card to Kara Kindstrom with Cengage thanking them for their support of us during the November conference.

**Topic: Vice President of Professional Development:**

**Discussion:** Debra stated that she has included teacher research projects in some of her courses. She will report on this during PDI.

**Topic: Newsletter**

**Discussion:** The newsletter will be ready for publication by February 17<sup>th</sup>. Debra has submitted an article about introducing research to students at the associate degree level.

**Topic: Membership Drive:**

**Discussion:** It was suggested that we conduct a membership drive by locating the two year colleges with Early Childhood programs in our area and sending brochures, a sample newsletter, and a personal note from a board member. We need to be more proactive in our recruitment efforts.

**Topic: Old Business**

**Discussion:** We need to continue thinking about possible topics for a webinar. We also need to recruit a new chairman for the SkiP committee.

**Topic: New Business**

**Discussion:** Several two year programs using Carl Perkins monies are now being required to give their prospective graduates a standardized assessment based on Early Childhood competencies. It was suggested that Marcia Rystak and Joan Klinkner collaborate on an article for the next newsletter on this topic. Elisa also mentioned that prospective graduates working toward teacher licensure in Ohio are being required to take a form of the Praxis exam prior to graduation from the two year institutions. Trude also mentioned that prospective graduates working toward a teaching credential in Arkansas are being required to take a form of the Praxis exam prior to graduation. The Praxis tests that were mentioned in both instances are appropriate for potential graduates at the bachelor and masters degree levels. Perhaps a survey might be conducted about student assessment requirements in various states.

**New Business:**

**Discussion:** Retreat possibilities for PDI – It was suggested that we consider a ½ day or an extension of one day for a board retreat after PDI in June. A survey will be conducted in the next few days regarding a board retreat in connection with PDI.

**Next Conference Call:**

Our next meeting will be Thursday, March 4<sup>th</sup> at 1:00 CST. Everyone is encouraged to set aside this same time on the first Thursday of each month for the remainder of the semester.

The meeting was adjourned.

Respectfully submitted  
Trude Puckett